

MOVER'S *Checklist*



ONE MONTH BEFORE THE MOVE

- ☐ Make arrangements to hire a mover or rent a truck.
- ☐ Make babysitting and/or pet care arrangements for moving day.
- ☐ File a change of address form at the post office.
- ☐ Change address on all newspaper and magazine subscriptions.
- ☐ Arrange for the transfer of all medical, dental and school records.
- ☐ Transfer medical, property, fire and auto insurance.
- ☐ Organize all move-related documents in one place, such as a folder or binder.

TWO WEEKS BEFORE THE MOVE

- ☐ Cancel or transfer all utilities [water, gas, electric, telephone, TV/cable/satellite/Internet service].
- ☐ Check with your provider about cell phone service in your new location.
- ☐ Transfer prescriptions to a pharmacy near your new location.
- ☐ Transfer bank accounts.
- ☐ Collect or purchase all packing supplies: boxes, wrapping paper, bubble wrap, labels, markers, box cutters or scissors and packing tape.
- ☐ Pack up items in garage, attic and storage areas.
- ☐ Confirm arrangements with movers or truck rental place.

ONE WEEK BEFORE THE MOVE

- ☐ Begin packing boxes, labeling each as you fill it.
- ☐ Empty, defrost and clean refrigerator, freezer and stove.
- ☐ Return all rented movies, library books, video games, etc.
- ☐ Pick up anything outstanding such as dry cleaning, prescriptions, etc.

THE DAY BEFORE THE MOVE

- ☐ Do a final check of closets, cabinets and drawers.
- ☐ Make sure you have enough cash on hand for the move.
- ☐ Take out all trash.
- ☐ Fully charge all cell phones.

THE DAY OF THE MOVE

- ☐ Touch base with movers or truck rental place for a final confirmation of arrangements.
- ☐ Exchange contact information with the movers In case you need to get in touch with them while in route. Include your old/new address, cell phone number and directions to new location.
- ☐ Keep jewelry and other valuables with you, in a box that you move yourself.
- ☐ Prepare a box of supplies that you will need right away on move-in day, such as cleaning supplies, snacks & beverages, toilet, bath and bedding items, trash bags, disposable dishes, pet food, cell phone chargers, prescriptions, eyeglasses, changes of clothing, etc.
- ☐ Do a final check before locking the doors. Confirm that you have turned off the furnace/air conditioner, lawn sprinklers, and light switches. Have you turned over or left the keys and garage door openers?