# 4 steps TO A SUCCESSFUL 1031 EXCHANGE

900 S Capital of Texas Highway Suite 110B Austin, TX 78746 346.396.1227 | office@1845title.com www.1845title.com



Information Provided by: Greg Lehrmann | Asset Preservation, Inc.

#### Exchanger

• Name: • Phone:

• Email: • Address:



- Send the below information to your 1031 exchange professional.
- (2) Send the contract(s) of the sale/purchase to your 1031 exchange professional.
- Tell your title company that this is a 1031 and ask them to send the title commitment(s) to your 1031 exchange professional.
- At least a week before closing, confirm that your 1031 exchange professional has received everything and has set up the exchange with their staff and that you have their exchange team's email address.

#### **Property Info**

- · Address of Property You Are Selling:
- Mortgage Debt:
- Est. Closing Date:
- · Sales Price:
- How Long You Have Owned It:

### Seller's Real Estate Agent

- Name:
- Phone:
- Email:
- · Address:

# **Closer At Title Company**

- Name:
- Phone:
- Email:
- Address:

#### **Property Info**

- · Address of Property You Are Buying:
- Mortgage Debt:
- Est. Closing Date:
- Sales Price:

# Buyer's Real Estate Agent

- · Name:
- · Phone:
- Email:
- · Address:

## Closer (If Different From The One Listed)

- Name:
- Phone:
- Email:
- · Address:

#### Tax Return

- What is the name(s) on the tax return?
- If the property is filed on a personal return, are you married?
- If married, is it community property?
- If community property, what is your spouse's name, if your CPA wants them on the exchange documents?

# Property To Be Purchased

- Are you planning on reinvesting all of your equity and replacing all debt?
- Are you planning on selling to or buying from a related party?